

Approved – 9/9/09

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
COMMISSION MEETING**  
Wednesday, August 12, 2009

- I. **Call to Order:** The meeting was called to order by Art Bustamonte, Vice President at 6:00 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Art Bustamonte Sylvia Orozco Mary Caenepeel Steve Frazee	Chaffey District Chino Valley Unified Claremont Unified Upland Unified (Alternate)
	Jose A. Castro Delores Byrne	Superintendent Business Manager
Staff Present:	Ann Bach Candice Brock Tammy Carney Hilda Haley Kathy Holguin Michael Moore George Root Eileen Stear	Program Manager Administrative Assistant Careers in Education Teacher Accounting Technician Child Care Teacher Administrative Services Manager Automotive Teacher Program Manager
Absent:	Joe Lenz	Upland Unified
Others Present:	Bonnie Cardinale Frankie Garcia Brett O'Connor Daniel Page Cathy Randazzo Guy Roubian Myron Saulpaugh	Chino Valley District Representative Automotive Student Claremont District Representative Subaru of America Baldy View ROP Foundation Upland District Representative Baldy View ROP Foundation

Mr. Bustamonte welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Bustamonte.
- III. **Approval of Minutes:** It was moved by Mrs. Orozco and seconded by Mr. Frazee to approve the July 8, 2009, Commission Meeting Minutes. The motion carried unanimously.
- IV. **Approval of Agenda:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Agenda. The motion carried unanimously.

V. **Oral Communications:**

A. **Subaru Presentation:** Mrs. Eileen Stear, program manager, introduced George Root, automotive teacher and Daniel Page, from Subaru of America and asked Mr. Root to explain his partnership with Subaru. Mr. Root shared that over the years he has developed partnerships with automotive dealers throughout the area and has used their sites for internship opportunities for his students. Through these partnerships he has been successful in acquiring various donations, which have included new automobiles for students to work on. Subaru has not only donated a car but last year they also donated \$1,500 towards student scholarships. Mr. Root introduced student Frankie Garcia who was one of the three recipients who shared the \$1,500 scholarship last year. Mr. Page was pleased to announce that Subaru has donated an additional \$3,000 to the Baldy View ROP Foundation for use in the automotive program. He presented a “mock-up” check to Foundation President Myron Saulpaugh and Treasurer, Cathy Randazzo. The Commission thanked Mr. Page for his generous donation and presented Messrs. Page, Root, and Garcia with Certificates of Appreciation.

B. **Superintendent’s Comments:** Mr. Castro reported on his attendance at various meetings which included: the Claremont Chamber Construction and Culinary Arts Advisory; Upland USD DRC representative and assistant superintendent of educational services; the Baldy View ROP Foundation; WIA/WIB; Chino Valley USD DRC representative and high school principals; and Mt. SAC coordinator of tech prep.

The superintendent shared that the bids for the 1D construction project were unsealed and the lowest responsible bidder was ASR Constructors, Inc. which was the firm that worked on projects at Upland High School.

Mr. Castro stated that Chaffey Joint Union High School District superintendent Mathew Holton, Art Bustamonte, and he attended the farewell reception for Pomona USD superintendent Thelma Meléndez de Santa Ana and it was excellent.

Mr. Castro reported on his meeting today with Wayne Joseph, interim superintendent from Chino Valley USD.

Mr. Castro distributed a copy of an article on the ROP automotive students that appeared in the Daily Bulletin newspaper.

C. **Commission Comments:** Mrs. Caenepeel thanked Hilary LaConte for attending the July 8, 2009, Commission meeting in her absence. She announced that Jim Coombs has been hired as the new Assistant Superintendent of Educational Services and that the new superintendent, Terry Nichols, started July 1, 2009.

Mrs. Orozco announced that Chino Valley USD would be appointing their new board

member on August 20, 2009.

Mr. Bustamonte thanked everyone for attending the meeting and shared that the farewell reception for Pomona USD superintendent Thelma Meléndez de Santa Ana was outstanding.

VI. **Written Communications:**

- A. Commission Calendar.
- B. Minutes of the District Representatives Council Meeting, June 8, 2009, were received as presented.

VII. **Public Participation:** There was no public participation.

VIII. **Approval of Consent Calendar:** It was moved by Mrs. Caenepeel and seconded by Mr. Frazee to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Accepted the Enrollment Summary Report for the period ending July 19, 2009.
- B. Approved the warrant register, Batch #0295-9007 and Batch #0001-0019.
- C. Approved addition to the 2009-2010 Conference Plan.
- D. Reviewed the San Bernardino County Pool, 2nd Quarter Investment Report.
- E. Authorized to enter into an Agreement for Services with Claremont Unified School District for the services of a Criminal Justice teacher for the 2009-10 school year.
- F. Authorized to enter into an Agreement for Services with Chaffey Joint Union High School District for the services of a Photography teacher for the 2009-10 school year.
- G. Approved the following personnel actions:

RETIREMENT:	Name:	Nancy Janca
	Position:	Office Assistant
	Program:	Administrative
	Effective:	September 1, 2009
	Reason:	Retirement

RATIFICATION OF  
RESIGNATION:

Name:	David Parish
Position:	Teacher/Substitute
Program:	Distribution Warehouse
Effective:	June 1, 2009
Reason:	Resignation

Name: Evelyn Sheffield  
Position: Teacher  
Program: Banking and Small Business  
Effective: June 29, 2009  
Reason: Resignation

H. Approved Hiring of Certificated Staff for fall 2009.

IX. **Business:**

A. It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Agreement with the County of San Bernardino to provide customized training for Medical Assistant to Workforce Investment Act (WIA) customers within San Bernardino County. The motion carried unanimously.

B. It was moved by Mr. Frazee and seconded by Mrs. Caenepeel to approve the Agreement with the County of San Bernardino to provide customized training for Air Conditioning & Heating to Workforce Investment Act (WIA) customers within San Bernardino County. The motion carried unanimously.

X. **Adjournment:** The meeting adjourned at 6:29 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, September 9, 2009, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.