

Approved 8/13/08

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING**
Wednesday, July 9, 2008

- I. **Call to Order:** The meeting was called to order by Bobby Grizzle, President, at 6:00 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Art Bustamonte	Chaffey District
	Bobby Grizzle	Chino Valley Unified
	Mary Caenepeel	Claremont Unified
	Joe Lenz	Upland Unified
	Jose A. Castro	Superintendent
	Delores Byrne	Business Manager
Staff Present:	Michael Moore	Executive Asst. to the Superintendent
	Steve Perez	Masonry Teacher
	Cindy Prentice	Program Manager
	Renee Richardson	Dental Assistant Teacher
	Derek Scott	Landscape Teacher
	Eileen Stear	Program Manager
Absent:	Ann Bach	Program Manager
Others		
Present:	Todd Haag	Chaffey District Representative
	Guy Roubian	Upland District Representative
	Richard Meyer	Boys Republic
	Max Scott	Boys Republic

Mr. Grizzle welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Grizzle.
- III. **Approval of Minutes:** It was moved by Mr. Lenz and seconded by Mrs. Caenepeel to approve the June 4, 2008, Commission Meeting Minutes. The motion carried unanimously.
- IV. **Approval of Agenda:** It was moved by Mr. Bustamonte and seconded by Mrs. Caenepeel to approve the Agenda. The motion carried unanimously.

Mr. Grizzle announced that it has recently come to his attention that a serious personnel issue has arisen that may either expose the ROP to litigation or may compel the ROP to initiate litigation. There is a need to immediately consider this matter and determine what action is necessary, if any, prior to the next regularly scheduled meeting.

This matter was brought to his attention after the agenda was posted. Pursuant to Government Code Section 54954.2(b)(2), the Commission may take action on an item not listed on the agenda if the matter came to the attention of the ROP subsequent to the posting of the agenda, and the Commission determines by two-thirds (2/3) vote that immediate action is necessary.

It was moved by Mr. Lenz seconded by Mr. Bustamonte to include the matter on the closed session agenda per Government Code Section 54954.2(b)(2) as the need to consider immediate action is necessary and the matter came to the attention of the ROP subsequent to the posting of the agenda. This matter is added to the closed session agenda based on facts and circumstances that there is a significant exposure to litigation per Government Code Section 54956.9(b)(1). The motion carried unanimously.

V. **Oral Communications:**

A. **Masonry Class – Boys Republic Presentation:** Eileen Stear, Program Manager, reported that students in the Masonry class taught by Steve Perez won first place in the Jim Broncatello Fastest Trowel Contest competition. Steve Perez introduced student Rolando Martinez. The competition was hosted by Boys Republic and included student teams from Ontario High School and A.B. Miller High School. Mr. Martinez received a perfect score on his project and is a first semester student. The Commission presented Mr. Martinez with a Certificate of Achievement and congratulated him on his accomplishment. Mrs. Stear introduced Dick Meyer, Principal of Boys Republic and Max Scott, Executive Director of Boys Republic.

Mr. Castro reported that he had instituted a monthly recognition award called “Stepping Up to the Plate” to recognize office and teaching staff for going above and beyond their daily job duties. He announced that the award for July is to go to Steve Perez, masonry teacher. Mr. Castro commended Mr. Perez for his years of expert instruction to the masonry students at Boys Republic.

B. **Employee Recognition:** Mr. Grizzle, on behalf of Baldy View ROP and the ROP Commission, presented an employee recognition pin to Renee Richardson, Dental Assistant Teacher, in honor of her five years of service to Baldy View ROP. Mr. Grizzle thanked her for her dedicated service.

C. **Superintendent’s Comments:** Mr. Castro reported on the recent Law Enforcement Graduation and shared the success of a mid-forty year old student who completed the course and was voted Most Inspirational by her fellow students.

Mr. Castro thanked the Commission for allowing and supporting him in his term as CAROCP President. He commented that it was a great experience which allowed him to expand his knowledge of CAROCP and to create stronger working relationships within the state association. Mr. Castro also thanked his assistant Michael Moore for his support during his tenure as President.

The Superintendent shared a thank you note from retired superintendent Barry Cadwallader regarding his retirement gift.

Mr. Castro shared an article given to him by Mr. Bustamonte which discusses the future infrastructure development project for the state of California.

- D. **Commission Comments:** Mr. Lenz reported on his attendance at the Dental Graduation and the Law Enforcement Graduation stating they were both excellent events. He commented on the recent retirement announcement of Dr. Herb Fischer and stated it will be a great loss of leadership for the ROP's and the entire San Bernardino County education system.

Mrs. Caenepeel stated that she too attended the Dental Graduation and it was exciting to see the pride of the families and the sense of accomplishment from the students.

Mr. Bustamonte commented on the infrastructure article he shared with the Superintendent and stated that he would like to see the ROP explore new opportunities for students to be able to fill the future needs of that project. He stated that the Governor and the legislature needs to be solicited to raise the cap for ROP's to allow for additional courses to meet this new demand. Mr. Bustamonte also commended Mr. Castro for doing a fantastic job at Mr. Cadwallader's retirement celebration and for the presentation of the gift on behalf of the Commission and the ROP.

Mr. Grizzle expressed that Dr. Fischer's retirement will be a great loss to education. He recommended that the ROP acknowledge Dr. Fischer for his years of support to the students and ROP at a future meeting or at his retirement event.

- VI. **Written Communications:**
A. Commission Calendar.
- VII. **Public Participation:** There was no public participation.
- VIII. **Approval of Consent Calendar:** It was moved by Mrs. Caenepeel and seconded by Mr. Lenz to approve the Consent Calendar as presented. The motion carried unanimously.
A. Accepted the Enrollment Summary Report for the period ending June 8, 2008.
B. Ratified/approved the Courier Service Agreement with the San Bernardino County Superintendent of Schools for the period of July 1, 2008, through June 30, 2009, at a cost not to exceed \$895.73.

- C. Approved Addendum #1 to the BEST NET Consortium Agreement with the San Bernardino County Superintendent of Schools.
- D. Authorized entering into an agreement with Atkinson, Andelson, Loya, Ruud & Romo to provide legal advice and assistance at a cost not to exceed \$5,000.00 per year for the period of July 1, 2008, through June 30, 2011.
- E. Ratified/approved to enter into a one-year lease with Ontario-Montclair School District for the Family Solutions Collaborative for the period of July 1, 2008, through June 30, 2009.
- F. Approved County Form No. 2, Board Delegation – Authorized Agent Status; and County Form No. 4, Board Delegation – Termination Thereof to delete Carole Klopschinski.
- G. Approved amendment for Independent Contractor Agreement with Youm-Tzib Software Solutions, Inc.
- H. Approved the following personnel actions:

**RATIFICATION OF
RETIREMENT:**

Name: Carole Klopschinski
Position: Director of Instructional Services
Program: Instruction
From: July 1, 2008
To: July 2, 2008
Reason: Retirement date change

**RATIFICATION OF
EMPLOYMENT:**

Name: Derek Scott
Position: Teacher
Program: Landscape Design
Salary: S3 C1
Effective: June 30, 2008

IX. Business:

- A. It was moved by Mr. Bustamonte and seconded by Mrs. Caenepeel to approve warrant register, Batch #0318-0342. The motion carried by a vote of 3 Ayes, 0 Nays, and 1 Abstention. Mr. Grizzle abstained.

X. Closed Session: The meeting adjourned into Closed Session at 6:35 p.m. to discuss and take possible action on:

- A. Public Employee Performance Evaluation (Government Code section 54957). Title: Superintendent
- B. Anticipated Litigation (Government Code section 54956.9(b)(1)).

- XI. **Reconvene to Open Session:** Mr. Grizzle reconvened the meeting at 8:43 p.m. and announced that no action was taken.

- XII. **Adjournment:** The meeting adjourned at 8:44 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, August 13 2008, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.